

# Internship Resource Directory



## Office of Career Development

Vassar College

This list represents some examples of where you can begin searching for advertised internship opportunities. Broad databases as well as more industry-specific examples are provided. Entries marked with an asterisk require a username and password. If you have trouble accessing any of the password-protected resources, send an email to [cdo@vassar.edu](mailto:cdo@vassar.edu).

Please note that this is not an exhaustive list; to learn more about options in your area of interest, you may want to schedule an appointment with a counselor. Additionally, the CDO library houses a number of useful print internship guides and directories that you may wish to peruse. For more information about summer jobs and internships, read the Career Brief "*Summer Jobs and Internships*."

### Some major internship databases:

\***eRecruiting:** <http://vassar.experience.com>

Username: your Vassar email address; Password: matthew

Organizations who wish to advertise their internships to Vassar students post their positions here! Additionally, you can access internships posted to the Experience network.

\***LACN:** <https://lacn-csm.symplicity.com/students/>

Search internships and jobs posted to and shared by schools in the Liberal Arts Career NetWORK (LACN). Username: your complete Vassar email address; Password: matthew

\***Internships-USA:** <http://www.internships-usa.com> (Click "The Internship Series Online")

Username: work; Password: credit

Publishes 12 internship guides organized by the following categories: advertising; community and social service; Congressional; environmental; history; human rights; international affairs; media; law and policy; resort/seasonal; sports; top companies; and women's rights

\***Internships.com:** <http://www.internships.com/accessPremium.cfm>

Select Vassar from the School Name list, and then enter "Vassar" as the Promo Code to set up your own personal account. Search internships in a wide variety of fields and geographic locations.

**Vault:** Online Career Library that provides a variety of career guides, with which to conduct company and industry research as well as various other career-related resources.

To access the Vault Online Career Library go to the CDO homepage: <http://careers.vassar.edu> and search for "vault" in the search box.

## *Career Brief: Summer Job/Internship Resources*

On the following pages, we have listed some industry-specific databases to help target your search. Also, make sure to check out the career topics at Spotlight on Careers ([www.spotlightoncareers.org](http://www.spotlightoncareers.org)) – all topics have internship links!

### **Arts/Entertainment: (see also Communications and Media)**

\***ArtSEARCH:** <http://www.tcg.org/artsearch/search.cfm>

Login: [cdo@vassar.edu](mailto:cdo@vassar.edu); Password: vassarsearch

A publication of the Theater Communications Group.

\***BackStage.com/Ross Reports:** <http://backstage.com>

Username: career; Password: curtain

Includes searchable casting notices, direct response capabilities to casting notices, and breaking news and information for actors.

\***Entertainment Employment Journal:** <http://www.EEJOnline.com>

Username: vassar; Password: stars

A great compilation of internships in the entertainment industry, searchable by geographic region.

**The Guggenheim Museum:** <http://www.guggenheim.org/internships>

Listing of academic, summer and international internships as well as volunteer and gallery educator opportunities.

**Mandy:** <http://www.mandy.com/>

Internships in film and TV production.

\***Variety.com:** <http://www.variety.com/>

Username: vassar; Password: drama

More internships in the entertainment industry.

\***The Official Museum Directory:** <http://www.officialmuseumdirectory.com>

Username: [cdo@vassar.edu](mailto:cdo@vassar.edu); Password: annvassar

The directory contains information on more than 10,500 museums operating in 87 different fields ranging from fine arts to historic homes, from zoos to science museums.

*You may also want to request the following internship directories from the CDO: Communications, Press & Media Industry Internships, and Film, Theatre, Broadcasting & Arts Industry Internships. Email [cdo@vassar.edu](mailto:cdo@vassar.edu) to receive your electronic copy.*

### **Business:**

\***Internships-USA:** <http://www.internships-usa.com> (Click “The Internship Series Online,” then click “Internships with Top Companies”)

Username: work; Password: credit

*You may also want to request the following internship directory from the CDO: Finance and Economics Industry Internships. Email [cdo@vassar.edu](mailto:cdo@vassar.edu) to receive your electronic copy.*

**Communications/Media: (see also Arts/Entertainment)**

**MediaBistro:** <http://mediabistro.com/>

**\*Internships-USA:** <http://www.internships-usa.com> (Click “The Internship Series Online,” then click “Internships with America’s Advertising Agencies” and “The Media Internship Book”)  
Username: work; Password: credit

*You may also want to request the following internship directories from the CDO: Communications, Press & Media Industry Internships, and Film, Theatre, Broadcasting & Arts Industry Internships. Email [cdo@vassar.edu](mailto:cdo@vassar.edu) to receive your electronic copy.*

**Environmental:**

**The Job Seeker and The Job Seeker 2:** <http://thejobseeker.net>

Search for jobs in the Natural Resource and Environmental fields. Because this password changes very often, please e-mail [cdo@vassar.edu](mailto:cdo@vassar.edu) with your name and class year. Check out the Summer Jobs Special, available December – March.

**Environmental Career Opportunities:** [http://www.ecojobs.com/login\\_subs.php](http://www.ecojobs.com/login_subs.php)

User ID: Vassar; Password: resource (Click Subscriber Area)

Source of Job Vacancies in the Environmental Field serving jobseekers and employers for over ten years!

**\*Internships-USA:** <http://www.internships-usa.com> (Click “The Internship Series Online,” then click “The Big Green Internship Book”)  
Username: work; Password: credit

**International:**

**\*GoingGlobal:** <http://online.goingglobal.com/default.aspx>

Check out the Country Guides and Global Chat>Internships sections.

**TransitionsAbroad:** <http://transitionsabroad.com/>

Learn more about short-term and summer work opportunities overseas.

**\*International Career Employment Weekly:** <http://www.internationaljobs.org/current.html>

The only comprehensive source of information on international career positions. Click the “International internships” link.

Username: svx396

Password: 748zhm

**The Big Guide to Living and Working Overseas** <http://www.workingoverseas.com/>

Expert advice for anyone considering going abroad to study, volunteer, intern, teach, travel or work! Register for free access and start building your global career skills today!

**Science/Math/Research:**

**Bio/Biotech Summer Opportunities:** <http://people.rit.edu/gtfsbi/Symp/summer.htm>

The Rochester Institute of Technology maintains this fantastic list of paid research opportunities in biology-related fields.

**Organization of Biological Field Stations:** <http://www.obfs.org/>

**National Science Foundation:** [http://www.nsf.gov/funding/education.jsp?org=NSF&fund\\_type=1](http://www.nsf.gov/funding/education.jsp?org=NSF&fund_type=1)

**American Mathematical Society:** <http://www.ams.org/employment/internships.html>

*You may also want to request the following internship directory from the CDO: Science & Medicine Industry Internships. Email [cdo@vassar.edu](mailto:cdo@vassar.edu) to receive your electronic copy.*

**Public Service/Non-profits:**

**\*Internships-USA:** <http://www.internships-usa.com> (Click "The Internship Series Online," then click "Internships with Community and Social Service Agencies," "Internships in International Affairs," "Washington Internships in Law and Policy," "The Congressional Internship Book," and "The Human Rights Internship Book.")

Username: work; Password: credit

**Idealist:** <http://www.idealists.org/if/as/Internship>

**Making the Difference:** <http://www.makingthedifference.org/federalinternships/>

Find out about internships with the Federal government.

**Opportunities in Public Affairs:** <http://www.opajobs.com/>

View current listings of jobs and internships in public affairs.

**Hill Zoo:** <http://www.hillzoo.com/>

Search for jobs and internships on and off Capitol Hill. Divided by party.

*You may also want to request the following internship directories from the CDO: Law & Government Industry Internships and Social Services & Non-Profit Industry Internships. Email [cdo@vassar.edu](mailto:cdo@vassar.edu) to receive your electronic copy.*

**Publishing:**

**Bookjobs:** <http://www.bookjobs.com/internships.php>

**Ed(2010):** <http://www.ed2010.com/ed-campus/internships/list>